



Università degli Studi di Roma “Tor Vergata”

**UNIVERSITY OF ROME TOR VERGATA
SCHOOL of Mathematical, Physical and Natural Sciences
AND FACULTY of MEDICINE**

**CALL FOR ADMISSION
TO THE FIVE-YEAR ONE-CYCLE DEGREE IN PHARMACY
(CLASS LM-13 D.M. 270/2004 PHARMACY AND INDUSTRIAL PHARMACY)**

Academic Year 2017/2018

Article 1 – Number of Places Available and Participation Requirements

The University of Rome Tor Vergata, officially opens the call for admission to the five-year One-cycle Degree in Pharmacy.

The admission is based upon examination, for a total number of 100 places, distributed as follows:

- a) 70 (seventy) available to Italian citizens, EU citizens and non-EU citizens legally living in Italy (art. 2, Italian Law n. 189/2002);
- b) 30 (thirty) places reserved to non-EU citizens resident abroad (two of which are reserved to Chinese students participating to the “Marco Polo” programme).

Places reserved for non-EU citizens residing abroad b) that would not be assigned, will be available to applicants of the a) category.

Italian citizens, EU citizens and non-EU citizens legally living in Italy can participate to the admission test only holding a Diploma of a five-year Secondary School, issued by an Italian High School Institute, or a qualification obtained abroad and valid for the admission to the Italian University system.

The EU and non-EU citizens, legally living in Italy, holding a foreign certificate, will be conditionally admitted to the test. In case they turn out to be winners, their enrolment to the programme will be subject to the confirmation of the validity of the Diploma obtained abroad, as provided by the Circular MIUR prot.1291 of 16/05/2008.

In case of irregular documentation owned and issued by the student, he/she will be automatically erased from the final official ranking.

The number of places is established by the Italian Law n. 264, 2 August 1999.

The admission test will be held on September 25th 2017

The beginning of the courses is scheduled on October 16th 2017

- The admission to the One-cycle Master’s Degree in Pharmacy is conditioned to passing a test which will take place on 25th September 2017.

The course is held by the Department of Biology, School of Mathematical, Physical and Natural Sciences. English is the official language of the course.

First year activities will be held at the Department of Biology, Building PP1.

Attendance at lectures and laboratory is mandatory.

Article 2 – Transfers from other Universities and Changes of Course

The admission test, in accordance to this notice, is also mandatory for:

- Students enrolled to other Universities asking for a transfer;
- Students enrolled and coming from other degree courses at the University of Rome Tor Vergata.

Only successfully passing the test, these students have to proceed with the transfer application.

All the information on transfer application will be published in the Students Guide (Guida dello studente) 2017/2018, available on <http://web.uniroma2.it/>.

Article 3 – How to Apply to the Admission Test

From 26 June 2017 to 18 September 2017, in order to participate to the admission test, all the students will have to:

- 1) Fill out the online application form, available on <http://delphi.uniroma2.it>;
- 2) Select Student Section > key 1 > Apply to the Admission Test > Start Application Procedures > School of Mathematical, Physical and Natural Sciences > Fill out the application form. At the end of the procedure, the application sheet and a bank bulletin (with a CTRL code) will be provided;
- 3) Print the application sheet (and keep it with you) and the bank bulletin with a 35,00 euro payment to be made (**NB: International students not residing in Italy, please read below to get instructions about the bulletin**);
- 4) Go to any Unicredit bank and pay the 35,00 euro; on the receipt issued by the bank you will find and AUTH code;
Enter the Delphi system > Select Student Section > key 1 > Apply to the Admission Test > Validate Application (key b) > insert CTRL and AUTH codes.

Only students holding the Fiscal Code can chose to pay online the due amount, on the Italian website of the Unicredit bank:

<https://onlineretail.unicredit.it/ibx/web/public/universityTaxes.jsp?url=confirm&univ=vergata&action=pag>

Please note

It is mandatory to pay and validate the payment on the Delphi system within 18 September 2017 in order to be admitted to participate to the test. A number will be assigned by the system to each candidate at the moment of the above-mentioned validation.

The 35,00 euro fee is not refundable for any reason.

The above-mentioned fee is not required by the following categories:

- Candidates with disability equal or higher to 66% recognized by the Italian law (art. 3 comma 1, Legge 104/1992; the disability must be stated into the application to the test, specifying the needing of assistance for the test, if necessary);
- International students not residing in Italy

The exempted fee categories MUST validate the registration to the admission exam inserting the code CTRL and the code AUTH assigned automatically by the computer system.

According to the Italian law n. 104/1992, all the students with disabilities may send an email to segreteria@caris.uniroma2.it stating the disability (please attach to the email a scanned copy of the medical certificate proving it), so that they could receive the necessary support during the test.

Candidates suffering for dyslexia (certified as for the Italian law n. 170/2010) are required to send an email to the same address, same modality. For these students, a 30% extra-time will be granted to complete the admission test.

The University reserves the right to check the truthfulness of the statements made, then penalty will be the exclusion from admission to the programme.

Article 4 - Committee and Responsible of Procedures

The Admission Committee is appointed by the Rector on the proposal of the Head of the Department of Biology, by his own decree. The Officer in charge of the administrative procedures is Mr Roberto Della Torre, Head of the Student Office of the School of Sciences.

Article 5 - Admission, Contents and Evaluation Criteria

The admission test to the One-cycle Degree in Pharmacy consists of 60 questions (multiple choice), aimed at ascertaining the preparation on the disciplines of secondary schools expected for the academic programme of the course, the preparation on general culture, and a final oral test aiming at verifying the knowledge of the English language.

The written test will be taken on 25th September 2017 at the Department of Biology, Building PP1, Classroom 8 in the School of Sciences; Via Ricerca Scientifica n. 1- 00133 Rome - at 09:30 am; candidates will be identified on the same day starting from 8:30 am.

After the written test, the candidate will take the oral exam.

Evaluation. The evaluation will consider the following criteria:

- 1) maximum 60 points for the written test (1 point for each correct answer, 0 point for each incorrect answer or each not given answer);
- 2) knowledge of English language (oral test)

Please note: Candidates not passing the knowledge of English oral test will be excluded from the final ranking, independently from the written test score. In case of parity of score, the younger student will prevail in the final ranking.

Candidates are not allowed to bring brief cases, mobile phones, calculators, computers, manuscripts, books or publications, and any other items are not allowed in classroom, unless the Admission Committee gives different indications. Moreover, during the written test students are not allowed to communicate to each other, except from the members of the Admission Committee or the proctoring staff.

For all the above-mentioned operations, the Committee shall draw up a report.

Article 6 – Ranking

The ranking list will be only published on the University website <http://web.uniroma2.it>, on the School of Sciences website <http://www.scienze.uniroma2.it>, and on the One-cycle Degree in Pharmacy one <http://www.farmacia.uniroma2.it>.

The ranking list will indicate the students allowed to enrol and will represent the only official communication, no other way of communicating the ranking has to be expected.

The ranking list will be published on 10/10/2017.

Article 7 - Registration of candidates

IN ORDER TO BE ENROLLED IS MANDATORY TO CONFIRM THE PAYMENT OF THE FIRST INSTALMENT BY 20/10/2017.

Online enrolment, first instalment payment and payment validation

Fill the evaluation survey on the website: <http://www.quest.uniroma2.it>. A code (CQ) will be issued at the end of the procedure, it must be inserted at the moment of the confirmation of payment. The CQ is valid for five days since the filling date. In case of expiring, a new questionnaire shall be filled again. Successively:

1. Connect to the website <http://www.uniroma2.it>; **2.** Select Student Section, key 2: Registration; **3.** Key a> On-Campus Course; **4.** Select Faculty of Mathematical, Physical and Natural Sciences; **5.** Click on key 1 (I have passed the admission test); **6.** Insert personal data (Only after entering the personal data the system will automatically provide the classes to which the student, having passed the related selection, can register); **7.** Print out the bank bulletin for the first instalment payment; **8.** Pay the bulletin at any Unicredit bank; **9.** Enter back the Delphi system with the above-mentioned procedure and insert the payment codes reported on the bank receipt (CTRL and AUTH) together with the CQ (questionnaire) code to validate the payment. The student will be provided with a *matricola* and a password.

The *matricola* is the student's number, it will be necessary to carry out all the administrative and bureaucratic procedures at the University (get the email, pay tuition fees, get into the Delphi system, book exams, etc.). **Please keep it safe.**

IS IT STRICTLY MANDATORY TO CONFIRM THE FIRST INSTALLMENT PAYMENT BY 20/10/2017 IN ORDER TO ENROLL TO THE PROGRAMME.

✓ Only students holding the Fiscal Code can chose to pay online the due amount, on the Italian website of the Unicredit bank:

<https://onlinetail.unicredit.it/ibx/web/public/universityTaxes.jsp?url=confirm&univ=vergata&action=pag>

The admitted candidates not validating the payment by the deadline will be excluded. The vacant positions will be allocated to the successful candidates immediately following in the ranking list. For this purpose, further list will be published, if it will be necessary.

Students with any disability equal or higher than 66% (according the Italian law n.10, 5 February 1992, article 3, paragraphs 1 and 3) in order to be totally exempted from payment are obliged to provide all documents issued by the competent authorities stating the disability, to the Technical Secretariat of the Commission for the Inclusion of Students with Disabilities and DSA (CARIS) - Via the Politecnico, 1 (School of Engineering).

Documents Submission to the Students Secretariat Office

Once the payment is validated, it is mandatory to submit **within 30 days** the following documentation to the Students Secretariat Office of the Faculty of Sciences - Via della Ricerca Scientifica 1 - 00133 - Rome:

- a) The **enrolment form** (printed at the end of the on-line procedure) to be signed only in front of the Officer in charge, attached with a passport-size photo in the space provided on the application;
- b) **Two passport-size photos** identical to the one attached on the enrolment form;
- c) A copy of a **valid identity card or passport**;
- d) A copy of the **receipt** of the first instalment;
- e) The receipt attesting registration, the one reporting "**to be delivered to Students Secretariat Office**"

✓ **Incomplete documentation will not be accepted.**

✓ **The payment validation and the documentation’s submission to the Students Secretariat Office are to be considered strictly mandatory in order to get the enrolment.** If the documentation is not submitted within 30 days after the first instalment payment, id and password to log into the Delphi platform will be deactivated.

Candidates passing the test as winners holding a foreign Diploma, will additionally have to submit the documentation provided by the Italian law. In case of not regular documents, the student will be automatically erased from the ranking.

Furthermore, international students will have to formalise their enrolment at the International Students Office (Via Orazio Raimondo 18, 00173 Roma; email: international.students@uniroma2.it within the deadlines established hereby in this call.

For further information, please visit:

Ministry of Education website: <http://www.studiare-in-italia.it/studentistranieri/>

International Students Office website:

http://web.uniroma2.it/module/name/Content/newlang/italiano/action/showpage/content_id/20812

TUITION FEES PAYMENT – AY 2017/2018

All the information about the tuition fees payment, deadlines and payment modality will be available on the Students Guide 2017/2018, which will be published on the University website (<http://web.uniroma2.it/>).

Total or partial exemption opportunities will also be specified into the Students Guide.

DEADLINES TABLE

Enrolment to the Admission Test	From 26/06/2017 to 18/09/2017
Date of the Admission Test	25/09/2017
Ranking List Publication	10/10/2017
First Instalment Payment	From 10/10/2017 to 20/10/2017



Università degli Studi di Roma “Tor Vergata”

Useful Information

The University of Rome Tor Vergata offices and buildings will be closed from 12th to 22nd August 2017.

School of Mathematical, Physical and Natural Sciences – Students Secretariat Office: Via della Ricerca Scientifica n. 1 – 00133 Roma.

Opening hours:

- Monday: 9 am – 12 pm
- Wednesday: 9 am – 12 pm and 2 pm – 4 pm
- Friday: 9 am – 12 pm

From **13th to 25th July** and from **4th to 15th September** the **Infodesk** of the School of Sciences (Via della Ricerca Scientifica n.1) will be available for all the students needing information.

Opening hours:

Monday to Friday: 9.30 am to 12.30 pm

Phone: +39 06 7259 4800

International Students Office: Via Orazio Raimondo 18 – 00173 Roma.

Opening hours:

- Monday: 9 am – 12 pm
- Wednesday: 9 am – 12 pm and 2 pm – 4 pm
- Friday: 9 am – 12 pm

Email: international.students@uniroma2.it

Welcome Office: Appointment via email

Email: welcome@uniroma2.it

Phone: +39 06 7259 2817

Disability Commission (CARIS)

Email: segreteria@caris.uniroma2.it

Website: <http://ing.uniroma2.it/caris-servizio-disabilita>

Contact: beatrice.bonanni@uniroma2.it

University website: web.uniroma2.it

School of Sciences website: www.scienze.uniroma2.it

Roma, 23/6/2017

The Director General
Dr. Giuseppe Colpani

The Rector
Prof. Giuseppe Novelli

The hereby call is a translation made for the convenience of the international students; only the call (bando) in Italian has to be considered as the official document issued by the University, the only one students may refer to in case of disputes or controversies.